



Covr Financial Technologies

## Consultant - ADP Workforce Now Implementation and Troubleshooting Expert

*HR, Benefits, and Onboarding, and Essential Time*

### **COMPANY OVERVIEW:**

Covr Technologies is a leading, InsurTech venture capital-backed company, focused on using technology to simplify the buying process for life insurance and related products. As an innovator in a rapidly evolving industry, Covr is a technology-driven company that provides a simpler way for people to protect what matters most. Through partnerships with financial institutions and advisors, Covr's innovative digital platform provides the capability to research, compare and buy life insurance from top providers, fully online and within minutes.

### **JOB SUMMARY:**

We are a small size company (under 100 EEs) across multiple states that are looking for an expert with ADP Workforce Now. We need someone that knows the in's and out's of ADP's HR, Benefits, Onboarding, Time and Attendance (Essential Time of Enterprise), and Time Off implementation modules. Experience with ADP Payroll is a plus for back-end processing knowledge. This person will know the 360 flow between each of these modules that eventually flow into payroll. We are needing someone to implement TLM and Time Off immediately, troubleshoot Onboarding and Benefits approval workflows, train the trainer. This is not the job for someone that only has experience with payroll.

### **TIME FRAME:**

Short-term, minimal days for troubleshooting current setup of benefits and onboarding plus additional weeks for Workforce Now Time and Attendance (Essential Time) and Time Off implementation. This person will serve as the liaison between Covr and ADP for troubleshooting and implementation.

### **SUBMIT FOR CONSIDERATION:**

If you are interested in this consulting opportunity please email your resume directly to [hr.staff@covrtech.com](mailto:hr.staff@covrtech.com) or submit a proposal via UpWork by searching under "Find Jobs" and then "Covr Financial" for immediate response.