

We are currently searching for a **Human Resource Information Systems (HRIS) Manager** to join our team. The HRIS Manager is responsible for leading the HRIS team in providing system-wide management of HR Information Systems. The manager serves as a member of the Total Rewards leadership team and provides integration, coordination and oversight of HR technology and serves as a strategic business partner. This position will play a key role in evolving the HRIS function and in developing strategy and vision around the HR technology platform for St. Luke's.

- Aligns HR strategy to business priorities and delivers HR technology solutions that help meet business objectives
- Manages the configuration, integration, implementation and support of HR systems
- Researches, analyzes, designs and maintains information systems in support of human resource administration and projects
- Monitors HR information needs and designs new or modifies existing systems to meet changing requirements
- Manages ongoing processes and programs, implements new projects, and proposes areas for improvement through technology solutions
- Understands and defines business requirements and technical specifications; aligns software projects to health system business needs
- Leads system wide HRIS projects including project planning, schedule development, configuration, testing, training and change management
- Ensures integrity of system data and structure, and enables full system utilization of HR technology
- Consults and collaborates across HR, IT and the broader business to advance HR technology
- Provides technical guidance to employees, colleagues and internal customers
- Leads, develops and mentors staff

Required Criteria

- Bachelor's degree in HR, Business or related field
- 7 years' HR experience in various HR fields and previous management experience

Preferred Criteria

- Proficiency with Microsoft Office and Excel including data manipulation and visualization
- Infor Systems

Our employees enjoy many benefits, some of the most popular are tuition reimbursement, hospital retirement contributions, and hospital-supported on-going training and education. If you're looking for a place where you can grow in your personal life, in your career, and in your community, St. Luke's may be just the place for you.

A strong, talented staff is at the heart of St. Luke's Health System. We are the state's largest employer with more than 13,500 employees and a medical staff of more than 1,800 physicians and advanced practice clinicians. Our employees are dedicated to impacting the lives of those in our community while pursuing a life-changing career at St. Luke's. Our staff is the reason for our outstanding reputation as both a quality employer and superior healthcare organization. We're proud of our people who deliver skilled, compassionate care every day, and are looking to add dedicated individuals who will continue in the same tradition of excellence.

#One of American's Top 15 Health Systems - U.S. News & World Report, "America's Best Hospitals 2015-2016"

For more information or to apply, visit our website at www.stlukesonline.org/careers or contact Katelyn McMahan, recruiter at mcmahaka@slhs.org.

**St. Luke's is an equal opportunity employer and does not discriminate against any person on the basis of race, religion, color, gender, gender identity, sexual orientation, age, national origin, disability, veteran status, or any other status or condition protected by law.*