

HRATV Board Meeting
Wednesday, February 10, 2016
12:00 p.m. to 1:30 p.m.
Boise Library!

Attending:

Vickie Coale, Laurie Nowierski, Pat Duncan, Kay Walter, Jaye B Pierce, Clay Gill, Justy Thomas, Patti Perkins, Brian Marshall, Vivian Otero-Epley, Valerie Davis, Jessica Donald

Unable to attend:

Bethany Calley, Jamie Chapman, Pam Howland, Kari Korrell, Chad Nicholson, Kim Schaff, Tamsen Leachman, Gemma Toth

Vickie called the meeting to order at 12:05 p.m.

Action Items

- **Meeting Minutes:** Kay confirmed that the January meeting minutes were approved online.
- **Treasurer's Report:** Laurie reviewed the Treasurer's report. The budget is on par for February. Receipts are starting to come in for the April Conference.
- **Membership:** Jaye B. presented and reviewed 19 applicants for February. After discussion, 16 were recommended for approval. Pat made a motion we approve the slate with the changes discussed. Patti seconded. All approved. Laurie reported that out of 400 renewals, 168 have still not renewed their membership. Laurie will provide board members with a sign-up sheet so that they can hand write notes to those not yet renewed.
- **Communications/Marketing:** Vivian and Jessica showed the HRATV note cards they designed that will be used by board members. Early bird registration for the April conference ends this weekend. Jessica will continue to post on social media and send out reminder emails. Vivian reviewed the meeting partner program. It was decided that the President will provide a one minute introduction of the meeting partners.
- **Administration:** Laurie reminded Pam that she volunteered to write the next newsletter article.

Director Reports

Community Engagement

- **Community Affairs:** No report
- **Legislative Affairs:** Clay circulated the revised add-the-words resolution for board signatures.
- **Student Affairs:** No report

Development

- **Arrangements:** Patti reported that all arrangements are ready for the February program.
- **Certification:** Brian stated they may have names to announce at upcoming meetings. They are seeing a mix of both HRCI and SHRM test takers.
- **Conference:** Pat and Justy gave a report on the number of people registered for the conference so far. Early bird registration will be extended for a few more days. The committee is still looking for approximately \$19,000 in sponsorships. It was also discussed that there are discounts and scholarships available for the June SHRM National Conference in Washington DC.
- **Programs:** Valerie reported that the February program will be a workshop format that aligns with the SHRM competencies. They will send out a self-assessment prior to the meeting for members attending to use at the February program meeting. The March program meeting is the Executive Luncheon and Andy Fujimoto will speak. Topics for his presentation were discussed. The board will follow up with members who signed up at the January meeting who volunteered to be on committees, with thank you notes to be sent.

Old Business

- **Board Call In Option:** The option of allowing board members to call in to board meetings will be discontinued for now.
- **Goal Planning Meeting:** Vickie reviewed and finalized items from the 2016 goal planning meeting. Valerie reported that she submitted the Shape report on behalf of HRATV for the Silver Award level. SHRM allows each chapter to send 2 emails via SHRM software each year. HRATV will use the emails to recruit members-at-large and encouraging SHRM membership. Vickie will add this as meeting item to revisit.
- **Treasurer Position:** Due to the resignation of Kathy Hogard, the Treasurer position is still open. Names were recommended for recruitment and board members will make calls.
- **Board Meeting Location:** It was decided that Board meetings will continue to be held at the Library, with a change in meeting start time to 11:30 a.m. to beat the crowded parking situation.

New Business

- **President Elect Position:** Brian Marshall has volunteered to fill this vacant position. Valerie made a motion to appoint Brian to the President Elect position. Justy seconded. All approved.
- **Non-Profit Fund Raising Requests:** Due to increased requests from Non-Profit groups for assistance, it was decided that the procedure will be to refer any such requests to the Community Affairs Committee. It was reviewed that our HRATV goal is to consider charitable organizations that align with our HR functions. To be clear, the Community Affairs Committee will draft guidelines.

Pattie made a motion to adjourn the meeting. Pat seconded. All approved.

Meeting concluded at 1:27 p.m.

Respectfully submitted by,
Kay Walter
HRATV Secretary